



Common Council Meeting Minutes
Tuesday, July 20, 2021, at 6:30 p.m.
City of Chilton – City Hall – Council Chambers Lower Level
42 School St., Chilton, WI 53014

Pursuant to Section 19.84(2) and (3) of the Wisconsin State Statutes, notice is hereby given to the public, to the Tri-County News, the official newspaper of Chilton, and to those news media who have filed a written request for this notice that a meeting of the above-referenced was held at the date, time and location listed above.

This meeting was conducted both in the Council Chambers at City Hall and via remote conferencing due to a State of Emergency and federal, state, and local guidance on gatherings. Members of the public may join meeting through a Zoom link or call +1 312 626 6799 US (Chicago), Meeting ID: 970 4854 9352, Password: 434719.

Notice is hereby given that a majority of the Common Council of the City of Chilton, or a standing committee of that body were present at this meeting to gather information about the subject matter which they have decision making responsibility.

The above governmental body met to discuss and possibly act on the following agenda items as set forth below:

The regular meeting of the Chilton Common Council held in the council chambers at the city hall was called to order at 6:30 p.m. by Mayor Tom Reinl.

ROLL CALL:

Council members Ron Gruett, Andrew Deehr, Peggy Loose, Joe Schoenborn, Kathy Schmitzer, Jeff Moehn, Jon Kragh, and Robbie Seipel were present at roll call.

Other city officials present were Mayor Tom Reinl, City Administrator David DeTroye, DPW Chris Marx, Chief of Police Craig Plehn, and Attorney Derek McDermott.

Also, in attendance Rick Jaeckels, Betty Schilling, and Geri Justinger.

Those in attendance recited the Pledge of Allegiance.

Committee Report: Planning Commission

1. Geri Justinger – 819 South Madison Street was in attendance and discussed her plans for the home occupation if granted approval by the council. Justinger transitions vintage clothing into new products and would like to accommodate in-home fittings and consultations for her tailoring business. She would intend to hold occasional sales similar to that of a rummage sale. DPW Marx clarified code language regarding home occupations. Minimal discussion, and some council members commented on the value of the business. Motion by Loose, seconded by Schmitzer to approve the home occupation permit application for Geri and Jason Justinger at 819 South Madison Street for dress-making and occasional sales on the premise making note that a sign for the occupation is allowed. Roll Call Vote: Kragh, Gruett, Moehn, Deehr, Schoenborn, Schmitzer, Loose, and Seipel all cast Aye votes. 8 – 0 motion carried.

AGENDA: Motion by Moehn, seconded by Schmitzer and carried by unanimous voice vote to approve the Common Council Agenda for July 20, 2021, as presented.

REPORT OF OFFICERS:

MAYOR - Thomas Reinl –

- City is working on revisions and additions to the first draft of the developer's agreement with SC-Swidorski for the multi-family development in the newly annexed Geiser property.
- Mayor Reinl made comment about the recent Aebi-Schmit/MB Ribbon Cutting Ceremony.

- Mayor Reinl briefly described progress and work that has already started on the 2022 budget preparation. All Department Heads are to have preliminary budgets turned in by July 31, 2021.

CITY ADMINISTRATOR - David DeTroye –

- City car sustained \$5100 of damage last week Wednesday during the heavy rain event when a tree adjacent to the garage fell on top of the car. Parts are on order from Vandehey Brantmeier, and it will be repaired when they arrive. It is a 2011 Chevrolet Cruze with 52,000 miles.
- Administration and Mayor Reinl are working with Department Heads, and are in the first process of rebuttal to the ordinance recodification project. Municode has completed their first read and have returned a list of suggestions we need to address prior to August 9.
- Completed clerks and treasurers institute last week through UWGB. Will be enrolling officially with WMCA and MTAW in 2022 to coincide with WCMA.
- Close to final draft for the SC Swiderski Developers Agreement with the City. City is working through stormwater solutions as well as distribution of water and sewer laterals to the development.
 - Map for clarification.
- Met with Fire Department and EMS members last week to present information regarding LOSA. Working towards establishing service awards for the department.
- Nuisance property listings. Alderpersons can submit questionable properties to administrator for review.

DIRECTOR OF PUBLIC WORKS – Chris Marx –

- Marx was happy to report that with the recent 4.7-inch rain event the WWTP did not have to bypass to the river because of the heavy load of inflow. Marx credits recent investments in stormwater improvements as the leading factor in reducing I & I in the system.
- Court Street continues to move forward and is still on schedule. Water main installation is complete, and the courthouse is online. System was pressure tested and sampled for bacteria. Sewer work will begin soon followed by road repairs. Estimated completion of the project is still prior to Labor Day.

Minutes: Motion by Gruett, seconded by Loose, and carried by unanimous voice vote to approve the minutes of the council meeting held on July 6, 2021.

Operator Licenses: Motion by Deehr, seconded by Seipel and carried by unanimous voice vote to approve the operator's licenses for Haley Faber, Emily Faber, Amy Tellock, Emma Olig, and Sasha Wilmot.

Quarterly Financials: Mayor Reinl reviewed the quarterly revenue and expense sheets with the council.

Payment of Bills: Motion by Deehr, seconded by Gruett to pay all bills.

Roll Call Vote: Gruett, Moehn, Deehr, Schoenborn, Loose, Kragh, and Seipel all cast Aye votes. 7 – 0 motion carried. Schmitzer abstained.

Audience Participation: None

New Business:

1. Resolution #1858 - ECWRPC (East Central Wisconsin Regional Planning Commission) Amending Articles of organization – Administrator DeTroye read a message from Calumet County Board Member Alice Connors supporting the reorganization of the ECWRPC board make-up. This amendment needs to be supported by the local municipalities via resolution. Motion by Deehr, seconded Loose to approve Resolution #1858 and wave the reading. Roll Call Vote: Kragh, Gruett, Moehn, Deehr, Schoenborn, Schmitzer, Loose, and Seipel all cast Aye votes. 8 – 0 motion carried.
2. Court Street Change Orders – Sidewalk Quotations – DPW Marx described to the council the changes he recommends for sidewalks adjacent to the Calumet County Courthouse. Additional changes to the sidewalks are anticipated to cost an additional \$13,387.50 with other savings to be realized with agreements made by the contractor. Marx presented an official change order that had listed all the previous changes and described the entire document to the council. For clarification, it was decided that this new contract, # C0002-9-20-00752 from McMahon Engineering on behalf of Sommers

Construction Company would be approved at council, as it listed all changes to date. Motion by Loose, seconded by Kragh to approve contract # C0002-9-20-00752 from McMahon Engineering on behalf of Sommers Construction Company for \$86,387.50. Roll Call Vote: Kragh, Gruett, Moehn, Deehr, Schoenborn, Schmitzer, Loose, and Seipel all cast Aye votes. 8 – 0 motion carried.

3. Quotation # 246808v4 – Heartland Business Systems – Police & Fire WIFI Connection Project – Police Chief Plehn described to the council the quote from Heartland Business Systems that will allow for wireless connectivity between the office and the police squads and body cameras which will allow for downloading of materials and evidence. The process will expedite the current tedious, time consuming process. The fire department garage bays will also be made compatible for wireless connectivity. Funds for the project will come from the police department capital account, which is included in the 2021 budget, and the fire department sale of used equipment. Motion by Schmitzer, seconded by Deehr to approve Quotation # 246808v4 from Heartland Business Systems for \$8,079.24. Roll Call Vote: Kragh, Gruett, Moehn, Deehr, Schoenborn, Schmitzer, Loose, and Seipel all cast Aye votes. 8 – 0 motion carried.
4. Outdoor Patio Application & Fencing Waiver – 40 West – Jessica Daul Agent – Council reviewed the materials submitted for an outdoor patio permit and waiver to allow for less fencing restrictions on the patio at 40 West. The application was reviewed by administration as well as the police department. Additional safeguards were listed to prevent underage consumption on the premise. Motion by Loose, seconded by Moehn, and carried by unanimous voice vote to approve the Outdoor Patio Application & Fencing Waiver for 40 West.
5. American Transmission Company (ATC) – Community Planting Program 2021 Grant – Permission needed by council to solicit for all grant dollars. Motion by Deehr, seconded by Schoenborn, and carried by unanimous voice vote to allow Administrator DeTroye to apply for the 2021 ATC Community Planting Grant.
6. Purchase of Lot 49 – Dairyland Estates Subdivision – from KD Subdivision LLC – Administrator DeTroye advised the council of the option the city has of purchasing an additional lot in the Dairyland Subdivision for reconstruction and upsizing of the current retention pond for the stormwater needs of the proposed multi-family development on the recently annexed Geiser parcel. An amendment to last offer to purchase was supplied by Thiel Real Estate and included a map with descriptions. The price of the additional lot is \$26,698.00. Attorney McDermott explained the benefit that is to be realized by the current homeowners in Dairyland. Motion by Deehr, seconded by Schmitzer to approve the purchase of lot #49 in the Dairyland Estates Subdivision from KD Subdivision for \$26,698.00. Roll Call Vote: Kragh, Gruett, Moehn, Deehr, Schoenborn, Schmitzer, Loose, and Seipel all cast Aye votes. 8 – 0 motion carried.

Committee Report: Joe Schoenborn - Public Works

1. Resolution # 1856 – 3% Sewer Utility Rate Increase - DPW Marx and Mayor Reinl described to the committee the practice of annual sewer and water increases to offset water and sewer charges and increased expenses associated with operations. Rate of returns in the utilities have recently run in the negative and need to be increased. Marx commented that the slow 3% annual increase is preferred by the Industrial partners as they consume 75% of the city water. Motion by Schmitzer, seconded by Schoenborn to approve Resolution # 1856 and wave the reading. Roll Call Vote: Kragh, Gruett, Moehn, Deehr, Schoenborn, Schmitzer, Loose, and Seipel all cast Aye votes. 8 – 0 motion carried.
2. Resolution # 1859 – 3% Water Utility Rate Increase - Motion by Loose, seconded by Schmitzer to approve Resolution # 1859 and wave the reading. Roll Call Vote: Kragh, Gruett, Moehn, Deehr, Schoenborn, Schmitzer, Loose, and Seipel all cast Aye votes. 8 – 0 motion carried.
3. Resolution # 1860 - Funding of Non-Major Water and Sewer Projects – DPW Marx advised the council that a resident on Manhattan Street recently had a leak in their portion of the water service. The service was made of lead, and by municipal code would need to be replaced. The installation was completed. Marx explained to the council that this would have been the best time for the homeowner to replace the sewer line as well as the ground was already open. The line was made of clay and was aged. The homeowner did not replace the line. Whether broken or not, it would have been the preference of DPW Marx to replace the clay line with plastic. DPW Marx is asking the committee for a recommendation to

approve funding in situations such as this when the homeowner may not want to spend additional dollars to remediate aging infrastructure. The funding provided by the city would be dependent upon the homeowner replacing all underground sewer and water laterals and would mimic the interest rate and terms of the recent Court Street and State Street projects. Administrator DeTroye went on to mention that each instance would also require a resolution specifically written for each parcel as money would be allocated and can be deferred and placed on the tax role as a special charge to private property. Motion by Schmitzer, seconded by Deeher to approve Resolution # 1860 allowing for funding of non-major water and sewer projects. Roll Call Vote: Kragh, Gruett, Moehn, Deeher, Schoenborn, Schmitzer, Loose, and Seipel all cast Aye votes. 8 – 0 motion carried.

4. Uptown Camera Purchases and Installation - Bartel Technology Enterprises returned a quotation for installation and implementation of security camera services for Klinkner and Morrissey Parks as well as city owned properties adjacent the dam and newly erected shelters near the river and mural area of the Uptown and City Hall. All told 29 cameras would be installed and transmitted back to City Hall via radio towers to be installed with the cooperation of Good Shepherd Parish. DPW Marx did say some additional electrical work would need to be completed to facilitate the install. Most of the current systems are aging or not working. The new system if approved, would transfer images back to city hall. Marx is still working on acquiring permissions from the Parish for the installation. Motion by Deeher, seconded by Gruett to approve the quotation from Bartel Technology Enterprises for \$13,455.83 for the security camera installation and implementation. Funds for the project would come from the Park Capital Equipment Reserve Fund. Roll Call Vote: Kragh, Gruett, Moehn, Deeher, Schoenborn, Schmitzer, Loose, and Seipel all cast Aye votes. 8 – 0 motion carried.

Communication: None

Adjournment: Motion by Loose, seconded by Deeher to adjourn at 7:44 pm.
Unanimous voice vote and carried to approve.

Meeting Minutes Prepared by:
David DeTroye
City Administrator/Clerk/Treasurer